NIIMBL bioLOGIC™

Status Tracker

PM.1

	Pre-Program		Program					Post
	Set Up	Instructor Tasks	Kick-Off	Industry Day	College Day	SD	Final Pitch	Post Program

SCHOOL	SEM/YR	# Students	H.S. Instructor Meeting 1	School Worksheet (PM.15)	Student & Parent Letter (SD.1 & SD.2)	Media Release Forms (SD.3)	Industry Day Transportation Confirmed (ID.5)	College Day Transportation Confirmed (ID.8)	Student Roster	Identify Teams	Career Readiness Workshop Date & Time	Kick Off Date & Time	Pre Kick Off Email Sent	Thumb Drive to HS Instructor	Program Material Printed	Industry Day Date & Time Confirmed	Tour Facility Identified	Industry Day Email to HS Instructor (with ID.6)	Student Roster to Tour Facility	Product Development Workshop Venue Identified	Industry Advisor Invitations/Calendar Invites	Final Industry Day Email - Facility	Industry Day Thank You Email - Facility	College Day Date & Time Confirmed	College Day Itinerary (PM.17) Sent	College Room Reservation Confirmed	College Tour Guide Confirmed	College Parking Passes	Slide Deck Workshop Date & Time	Final Rehearsal Date & Time	H.S. Instructor Meeting 2 (ID.10)	Final Pitch Date & Time	Final Pitch Location Reserved	Final Pitch Save the Date Calendar Invite	Final Pitch Full Calendar Invite	Certificates	Name Tents	Final Pitch Panel Determined	Final Pitch Panel Email/Directions	Final Pitch Storyboard	Final Pitch Panel Thank You Email - Panelists & School	Survey Distributed

To Be Confirmed | In Progress | Confirmed | N/A

Confidential
NIIMBL